



### PERSONNEL COMMITTEE MEETING

Minutes of the meeting of the Personnel Committee  
Monday 08 APRIL 2024, Queen Elizabeth Hall, 7pm

		PRESENT
Chair	Councillor Mrs C Chambers	Yes
	Councillor Mrs M.A. Hughes MBE	Yes
	Councillor Mrs S.E. Hughes	Yes
	Councillor P.R. Pyke	Yes
In attendance	Locum clerk	

#### 1 06/24 APOLOGIES

- a) **RECEIVE** apologies for absence - NIL
- b) **NOTE** decisions to accept apologies for absence - NIL

#### 2 07/24 DECLARATIONS OF INTEREST

- a) **RECEIVE** declarations of interest relating to the agenda - NIL
- b) **NOTE** decisions of requests for dispensation relating to the agenda - NIL

#### 3 08/24 PERSONNEL MATTERS - RESOLVED pursuant to s1(2) Public Bodied Act 1960 for the public and press to leave the meeting due to the confidential nature of the business to be transacted on proposal of Councillor P Pyke, seconded Councillor Mrs C Chambers and agreed.

- a) Recruitment of permanent clerk - it was **RESOLVED** to shortlist candidates A, D, F, G and invite to interview for the post, on proposal of Cllr Pyke, seconded Councillor Mrs S.E. Hughes, all agreed.
- b) It was agreed to hold interviews week commencing 22 April, timings and interview structure to be confirmed.
- c) **RESOLVED** to appoint Cllr Mrs Chambers, Cllr Pyke and Councillor Mrs M.A. Hughes to a panel with terms of reference to interview shortlisted candidates and report back recommendations to committee. Appointment offers to be decided by committee resolution. Cllr Mrs S. Hughes appointed as substitute panel member.
- d) **CONSIDER** contract terms and conditions - **DEFERRED**

#### 4 09/24 NEXT MEETING - Monday 29 April 2024, Queen Elizabeth hall, time to be confirmed.

There being no further business, the meeting closed at 19.32.