

**NOTICE OF PERSONNEL COMMITTEE MEETING****Members are duly summoned to attend****MONDAY 11 MARCH 2024, QUEEN ELIZABETH HALL, 7pm**06.03.24 *Karen Elliott*, Clerk and Proper Officer**AGENDA**

- 1 42/24 **RESOLVE - APPOINTMENT OF COMMITTEE CHAIR**
- 2 43/24 **APOLOGIES**
 - a) **RECEIVE** apologies for absence.
 - b) **NOTE** decisions to accept apologies for absence.
- 3 44/24 **DECLARATIONS OF INTEREST**
 - a) **RECEIVE** declarations of interest relating to the agenda.
 - b) **NOTE** decisions of requests for dispensation relating to the agenda.
- 4 45/24 **PERSONNEL MATTERS - RESOLVE** pursuant to s1(2) Public Bodies (Admission to Meetings) Act 1960 for public and press to leave the meeting due to the confidential nature of business to be transacted.
 - a) Review locum clerk contract, additional hours, annual leave carryover.
 - b) Recruitment of permanent clerk, contract terms and conditions, advertising.
- 5 46/24 **NEXT MEETING** - to be confirmed Monday 08 April 2024, Queen Elizabeth hall, 7pm.

Close of meeting