



NOTICE OF PARISH COUNCIL MEETING

Members are duly summonsed to attend

MONDAY 9TH SEPTEMBER, LAYER VILLAGE HALL, 7:30pm

Clerk and Responsible Financial Officer: Mark Large

1. **APOLOGIES - RECEIVE** apologies for absence
2. **DECLARATIONS OF INTEREST - RECEIVE** declarations of interest relating to the agenda
3. **MINUTES**
 - a. **APPROVE** minutes (previously circulated) of the PC Meeting 5 Aug 24 – *for signature by the Chair*
 - b. **RECEIVE** minutes (previously circulated) of the Personnel Committee Meeting 5 Aug 24
 - c. **RECEIVE** minutes (previously circulated) of the Finance Approval Committee Meeting 5 Aug 24
4. **REVIEW ACTION TRACKER**
5. **PUBLIC PARTICIPATION** (*not exceeding 15 minutes*)
 - a. **RECEIVE** reports from City Councillors
 - b. **RECEIVE** public comments relating to the agenda or matters for future consideration
6. **GOVERNANCE**
 - a. **CONSIDER** and **RESOLVE** to approve the recommendations of the Personnel Committee
 - b. **CONSIDER** and **RESOLVE** to approve recommendations of the Finance Approval Committee
 - c. **RECEIVE** update on ICO publication scheme report from Councillors responsible for freedom of information control - *Councillor Mrs S Hughes, Councillor Mrs C Chambers, Clerk & RFO*
 - d. **RECEIVE** External Audit update *Clerk & RFO*
 - e. Remaining Cllrs to fill in Register of Interests at the meeting
7. **PLANNING**
 - a. 241499 - Lazenby Lodge, 6 Oaks End -Hip to gable extensions to the existing roof, and 4m single story rear extension.
 - b. 241468 - 3 Woodfield End, single story extension to the rear
8. **FINANCE**
 - a. **CONFIRM** the assets list for the year 2023/24 and set an appropriate minimum (replacement) value of assets for the asset register.
9. **PARISH MATTERS**
 - a. Local Plan
 - b. PlayQuip Safety Inspection
 - c. PlayQuip installation
 - d. School defibrillator/New defibrillator at multi sports courts *Clerk & RFO update*
 - e. Dog bins - footpath High Rd to The Folley, High Rd end – **RESOLVE** to seek planning permission
 - f. **RESOLVE** to approve Locality Budget
 - g. **RESOLVE** to approve work required to repair the bus shelter roof/gutter
 - h. **Cllrs** to report back on road safety meeting with city Cllr Mr K Bentley
 - i. **RESOLVE** to approve letter for distributing to all residents adjacent to Malting Green
 - j. **RESOLVE** to approve letter to resident re repair of access over Malting Green
10. **CLERK & RFO REPORT**
 - a. ParishOnline, Mr. Page Computers – **RESOLVE** to approve £200 + VAT for Parish Online to refresh the new web site with all the new documents added to the old site since new site created
 - b. Correspondence received
11. **BRIEF REPORTS OF MEMBERS** – matters for forthcoming agenda
12. **PERSONNEL MATTERS – RESOLVE** pursuant to s1(2) Public Bodies Act 1960 for the public and press to leave the meeting due to the confidential nature of the business to be transacted.
13. **RECEIVE** verbal update on historic personnel issues Cllr Mr P Pyke
14. **NEXT MEETING** – 14 October 2024 19:30