

NOTICE OF MEETING

**Members are duly summoned to attend
EXTRAORDINARY PARISH COUNCIL MEETING**

MONDAY 15 JANUARY 2024, LAYER DE LA HAYE VILLAGE HALL, 7pm

1 24/24 APOLOGIES

- a) **RECEIVE** apologies for absence -
- b) **NOTE** decisions to accept apologies for absence

2 25/24 DECLARATIONS OF INTEREST

- a) **RECEIVE** declarations of interest regarding the Agenda
- b) **NOTE** decisions of requests for dispensation relating to the Agenda

3 26/24 RESOLVE pursuant to s1(2) Public Bodied (Admission to Meetings) Act 1960 to close the meeting to the public and press due to the confidential nature of the business to be transacted.

PERSONNEL MATTERS - CONSIDER

- a) Personnel issues relating to data security.

Next steps – update of computer & security – need to continue investigation, follow up,
Messing – data, evidence screenshots from August, file search – bank statement, other files.

Proposal to investigate further to see what's been deleted.

Get facts right, report to ICO. Still data controller for Messing.

EALC advice – can she resign if suspended? Resignation? Breach of contract?

Finalise what we've suspended her for.

Take laptop to Mr Page to investigate – list of what's been deleted

Do we have to accept her resignation?

Contact EALC – legal advice & national advisor

Copy hard drive, back up, memory stick, filing cabinet,

Emails – deleted files

'our corporate memory has gone' deleted emails

Change .gov email.

Microsoft cloud – cancel

Timeline, multiple action plans, summary what did/didn't happen

Monday security incident – what to do? Report to MO – A Weavers

Next meeting – Feb (2nd Mon)

- b) Appointment of locum clerk. -

Close of meeting – 20.11