LAYER DE LA HAYE **PARISH COUNCIL**

NOTICE OF FINANCE APPROVAL COMMITTEE MEETING

Members are duly summoned to attend

MONDAY 14 JULY 2025, LAYER VILLAGE HALL, 10:00am

Clerk and Responsible Financial Officer: Mark Large

AGENDA

F2526/15 APOLOGIES

a. **RECEIVE** apologies for absence

F2526/16 DECLARATIONS OF INTEREST

b. **RECEIVE** declarations of interest relating to the agenda

F2526/17 MINUTES OF THE PREVIOUS MEETING

a. **RESOLVE** to **APPROVE** minutes (previously circulated) of the previous meeting – *for signature by the Chair*

F2526/18 FINANCE

a. **RECEIVE** and **CONFIRM** bank reconciliation, cashbook and budgets - *for signature by 2 members*.
b. **RECEIVE** and **APPROVE** accounts for payment - *for signature by 2 members*.
c. **RECEIVE** progress report from Clerk and RFO – External Audit and public rights, MultiPay Card Limit update
d. VAT reclaim, Budget changes required as a result of Clerk & RFO hours increase and budget overspend for play equipment maintenance (Recommend to full PC meeting that budget changes be approved)

F2526/019 NEXT MEETING – 11th August 2025 at 10:00**.**

Close of meeting