



NOTICE OF FINANCE APPROVAL COMMITTEE MEETING

Members are duly summoned to attend

MONDAY 10 NOVEMBER 2025, LAYER VILLAGE HALL, 10:00am

Clerk and Responsible Financial Officer: Mark Large

AGENDA

F2526/30 APOLOGIES

- a. **RECEIVE** apologies for absence

F2526/31 DECLARATIONS OF INTEREST

- b. **RECEIVE** declarations of interest relating to the agenda

F2526/32 MINUTES OF THE PREVIOUS MEETING

- a. **RESOLVE** to **APPROVE** minutes (previously circulated) of the previous meeting – *for signature by the Chair*

F2526/33 FINANCE

- a. **RECEIVE** and **CONFIRM** bank reconciliation, cashbook and budgets - *for signature by 2 members.*
- b. **RECEIVE** and **APPROVE** accounts for payment - *for signature by 2 members.*
- c. **RECEIVE** progress report from Clerk and RFO, including budgets update

F2526/034 NEXT MEETING – 10th November 2025 at 10:00.

Close of meeting