



NOTICE OF PARISH COUNCIL MEETING

Members are duly summonsed to attend

MONDAY 13th October 2025, LAYER VILLAGE HALL, 7:30pm

Clerk and Responsible Financial Officer: Mark Large

2526/60 APOLOGIES - RECEIVE and **APPROVE** apologies for absence

2526/61 DECLARATIONS OF INTEREST - RECEIVE declarations of interest relating to the agenda, **NOTE** decisions of requests for dispensation relating to the agenda

2526/62 PUBLIC PARTICIPATION (*not exceeding 15 minutes, individuals can speak for a maximum of 3 minutes each*)

- a. **RECEIVE** reports from City Councillors
- b. **RECEIVE** public comments relating to the agenda or matters for future consideration

2526/63 MINUTES (previously circulated)

- a. **APPROVE** minutes of the previous meeting – *for signature by the Chair*
- b. **RECEIVE** minutes of the previous Personnel & Finance Approval Committees Meeting

2526/64 GOVERNANCE

- a. **CONSIDER** and **RESOLVE** to **APPROVE** recommendations of the Personnel Committee
- b. **CONSIDER** and **RESOLVE** to **APPROVE** recommendations of the Finance Approval Committee
- c. Risk Register review - **CONSIDER** then formulate any resolution deemed necessary, along with any further actions
- d. Rolling policy review – as part of the new approach of rolling policy and procedure reviews, **RESOLVE** to **APPROVE** the following without change (previously adopted Feb 25):
 - Equality Policy (No updates required)
 - Sickness and Absence Policy (New)

2526/65 PLANNING

- a. None as at 7th Oct 25

2526/66 FINANCE

- a. **RECEIVE** update from Clerk & RFO/Chair Finance Approval Committee

2526/67 PARISH MATTERS – for each item, discuss and formulate any resolution deemed necessary, along with any further actions

- a. S106 Agreements/5 Year Plan Working Party – **RECEIVE** report
 - List of projects approved for development
 - Have one or two worked up ready should funding opportunities arise (e.g. annual PFCC Community Safety Development Fund)
 - Clerk & RFO update on projects
- b. School – Christmas Carols on The Cross – 11th December 25 at 15:45
- c. Denbury – Housing Association/Shared Housing
- d. CALC Meeting update
- e. Multi Sports Courts Maintenance (IM) – update
- f. Speeding/antisocial driving
- g. 20 is Plenty
- h. Collapsing pathway on approach to Kingsford Bridge
- i. CCTV

2526/68 CLERK & RFO REPORT

- a. Correspondence received/sent
- b. Budget Planning
- c. **REVIEW** action tracker

2526/69 BRIEF REPORTS OF MEMBERS – matters for forthcoming agenda

2526/70 NEXT MEETING – 10th November 2025 19:30