



NOTICE OF PARISH COUNCIL MEETING

Members are duly summonsed to attend

MONDAY 12th JANUARY 2026, LAYER VILLAGE HALL, 7:30pm

Clerk and Responsible Financial Officer: Mark Large

2526/94 APOLOGIES - RECEIVE and **APPROVE** apologies for absence

2526/95 DECLARATIONS OF INTEREST - RECEIVE declarations of interest relating to the agenda, **NOTE** decisions of requests for dispensation relating to the agenda

2526/96 PUBLIC PARTICIPATION (*not exceeding 15 minutes, individuals can speak for a maximum of 3 minutes each*)

- a. **RECEIVE** reports from City Councillors
- b. **RECEIVE** public comments relating to the agenda or matters for future consideration

2526/97 MINUTES (previously circulated)

- a. **APPROVE** minutes of the previous meeting – *for signature by the Chair*
- b. **RECEIVE** minutes of the previous Personnel & Finance Approval Committees Meeting

2526/98 GOVERNANCE

- **CONSIDER** and **RESOLVE** to **APPROVE** recommendations of the Personnel Committee
- **CONSIDER** and **RESOLVE** to **APPROVE** recommendations of the Finance Approval Committee
- Risk Register review - **CONSIDER** then formulate any resolution deemed necessary, along with any further actions
- Rolling policy review – as part of the new approach of rolling policy and procedure reviews, **RESOLVE** to **APPROVE** the following policies:
 - Recruitment and Retention Policy
 - Document retention and Disposal Policy (unable to complete in time, will be represented in February with changes as recommended at last meeting)

2526/99 PLANNING

- a. 252726 - Horseshoe Cottage, Church Road - Proposed conversion of existing garage into garden annex, replacement of garage door opening to window to front elevation, enlargement of entrance door on side elevation to accommodate future wheelchair access and replacement of window to French doors to rear elevation.

2526/100 FINANCE

- a. **RECEIVE** update from Clerk & RFO/Chair Finance Approval Committee
- b. Amendment to budgets required – **RESOLVE** to **APPROVE** the following changes:
 - CCTV – Increase from £210 to £500 to cover cost of replacement camera (already happened at a cost of £236) plus training/system review happening in January.
- c. **RECEIVE** update on budget and precept for 26/27. Discuss and formulate any resolution deemed necessary, along with any further actions

2526/101 PARISH MATTERS – for each item, discuss and formulate any resolution deemed necessary, along with any further actions

- a. Local Plan
- b. S106 Agreements/5 Year Plan Working Party – **RECEIVE** report - Clerk & RFO update on projects
- c. CALC Meeting update
- d. Multi Sports Courts Maintenance (IM) – update
- e. Multi Sports Court/Allotments Lease - update

- f. Collapsing pathway on approach to Kingsford Bridge
- g. CCTV update
- h. PROW No 3 – footpath The Folley to High Road
- i. Ponds update
- j. Trees between The Paddocks and Denbury
- k. Broadband update
- l. Dog fouling around the village and green spaces

2526/102 CLERK & RFO REPORT

- a. Correspondence received/sent
- b. Update on land line/broadband
- c. **REVIEW** action tracker

2526/103 BRIEF REPORTS OF MEMBERS – matters for forthcoming agenda

2526/104 NEXT MEETING – 9th February 2026 19:30