

MINUTES OF FINANCE APPROVAL COMMITTEE MEETING
MONDAY 9 MARCH 2026, LAYER VILLAGE HALL, 10:00am

Chair	Councillor Mrs M Holmes	Present
Vice Chair	Councillor Mr P.R. Pyke	Absent
	Councillor Mrs M. A. Hughes MBE	Present
	Councillor Mrs S.E. Hughes	Absent
	Councillor Mr B Turner	Present
Clerk & RFO		Present

F2526/45 APOLOGIES

- a. **RECEIVE** apologies for absence *Apologies received from Cllr Mrs. S. Hughes and Cllr Mr. P Pyke. It was **RESOLVED** to **APPROVE** the apologies proposed by Cllr Mr. B Turner, seconded by Cllr Mrs. M A Hughes MBE, agreed by all.*

F2526/46 DECLARATIONS OF INTEREST

- b. **RECEIVE** declarations of interest relating to the agenda - **NONE**

F2526/47 MINUTES OF THE PREVIOUS MEETING

- a. **RESOLVE** to **APPROVE** minutes (previously circulated) of the previous meeting – *for signature by the Chair The minutes of the previous meeting were approved and duly signed by the Chair, proposed by Cllr Mr. B Turner, seconded by Cllr Mrs. M A Hughes MBE, agreed by all. It was noted that the Chair **APPROVED** Cllr Mr. B Turner joining the Finance Approval Committee.*

F2526/48 FINANCE

- a. **RECEIVE** and **CONFIRM** bank reconciliation, cashbook and budgets - *for signature by 2 members. The bank reconciliation, cashbook and budgets update were **RECEIVED** and **CONFIRMED**, duly signed by two members*
- b. **RECEIVE** and **APPROVE** accounts for payment - *for signature by 2 members. The accounts payable were **RECEIVED** and **APPROVED**, duly signed by two members. Payments were approved by 2 members in the Unity Trust Bank app.*
- c. **RECEIVE** progress report from Clerk and RFO, including budgets update *The cashbook, budgets and reserves were reviewed and duly signed by two members.*
- d. **RECEIVE** Internal Statement of Control *This was presented and reviewed at the meeting. The Finance Approval Committee will recommend to the full Parish Council meeting that this document be signed.*
- e. **RESOLVE** to add Cllr Mr. B Turner to the Unity Trust bank accounts as signatory, viewer and submitter *It was **RESOLVED** to **APPROVE** the addition of Cllr Mr. B Turner to the bank accounts as viewer, approver and submitter.*
- f. **RESOLVE** to **RECOMMEND PC APPROVAL** - spending of reserves on planning permission applications for s106 projects (recreation ground, hall roof and Malting Green bollards) circa £5,000. Budget exists in next financial year, if spend this year proposed, then a budget change will be required in full PC meeting. *It was **RESOLVED** to **NOT APPROVE** the spending of budgets on planning permission application during the remainder of this financial year.*

F2526/049 NEXT MEETING – 13th April 2026 at 10:00.

Close of meeting at 10:30