

**NOTICE OF FINANCE APPROVAL COMMITTEE MEETING**

Members are duly summoned to attend

MONDAY 14 SEPTEMBER 2026, LAYER VILLAGE HALL, 14:00

Clerk and Responsible Financial Officer: Mark Large

AGENDA**F2627/29 APOLOGIES**

- a. **RECEIVE** apologies for absence

F2627/30 DECLARATIONS OF INTEREST

- b. **RECEIVE** declarations of interest relating to the agenda

F2627/31 MINUTES OF THE PREVIOUS MEETING

- a. **RESOLVE** to **APPROVE** minutes (previously circulated) of the previous meeting – *for signature by the Chair*

F2627/32 FINANCE

- a. **RECEIVE** and **CONFIRM** bank reconciliation, cashbook and budgets - *for signature by 2 members.*
- b. **RECEIVE** and **APPROVE** accounts for payment - *for signature by 2 members.*
- c. **RECEIVE** progress report from Clerk and RFO, including budgets update, audit

F2627/33 GOVERNANCE

- a. **RESOLVE** to **RECOMMEND** full PC approve the budget increase of £74 on the Election Expenses budge line – invoice for Election Returning Officer arrived after budget cleared last month
- b. **RESOLVE** to **APPROVE** the NALC negotiated national pay rise and back pay to 1sst April 26 as detailed in the accompanying paper
- c. Initial cut of budget setting for 27/28 for information ready for discussion next meeting

F2627/34 NEXT MEETING – 12th October 2026 at 14:00.

Close of meeting