

MINUTES OF FINANCE APPROVAL COMMITTEE MEETING
MONDAY 14 SEPTEMBER 2026, LAYER VILLAGE HALL, 14:00

Chair	Councillor Mrs M Holmes	Absent
Vice Chair	Councillor Mr P.R. Pyke	Present
	Councillor Mrs S.E. Hughes	Present
	Councillor Mr B Turner	Present
Clerk & RFO		Present

AGENDA

F2627/29 APOLOGIES

- a. **RECEIVE** apologies for absence *Apologies received from Cllr Mrs. M Holmes. It was **RESOLVED** to **APPROVE** the apologies proposed by Cllr Mr. P Pyke, seconded by Cllr Mr. B Turner, agreed by all.*

F2627/30 DECLARATIONS OF INTEREST

- b. **RECEIVE** declarations of interest relating to the agenda - *NONE*

F2627/31 MINUTES OF THE PREVIOUS MEETING

- a. **RESOLVE** to **APPROVE** minutes (previously circulated) of the previous meeting – *for signature by the Chair The minutes of the previous meeting were approved, duly signed by the Vice Chair, proposed by Cllr Mr. B Turner, seconded by Cllr Mrs. S Hughes, agreed by all.*

F2627/32 FINANCE

- a. **RECEIVE** and **CONFIRM** bank reconciliation, cashbook and budgets - *for signature by 2 members. The bank reconciliation, cashbook and budgets update were **RECEIVED** and **CONFIRMED**, duly signed by two members*
- b. **RECEIVE** and **APPROVE** accounts for payment - *for signature by 2 members. The accounts payable were **RECEIVED** and **APPROVED**, duly signed by two members. Payments were approved by 2 members in the Unity Trust Bank app.*
- c. **RECEIVE** progress report from Clerk and RFO, including budgets update, audit *The Clerk & RFO updated the meeting that the 2nd half of the precept had been paid and that the External Audit was completed fully (notices left up for far longer than required, now taken down).*

F2627/33 GOVERNANCE

- a. **RESOLVE** to **RECOMMEND** full PC approve the budget increase of £74 on the Election Expenses budge line – invoice for Election Returning Officer arrived after budget cleared last month *It was **RESOLVED** to **RECOMMEND** to the full PC meeting that the budget change be approved.*
- b. **RESOLVE** to **APPROVE** the NALC negotiated national pay rise and back pay to 1sst April 26 as detailed in the accompanying paper *It was **RESOLVED** to **APPROVE** the nationally agreed pay rise of 3.3% subject to the approval of the Personnel Committee (meeting later today). An increase of 5% had been budgeted for.*
- c. Initial cut of budget setting for 27/28 for information ready for discussion next meeting *The Clerk & RFO introduced the first cut budget for next FY ready or discussion in October/November.*

F2627/34 NEXT MEETING – 12th October 2026 at 14:00.

Close of meeting at 14:45