

**NOTICE OF PARISH COUNCIL MEETING****Members are duly summonsed to attend****MONDAY 14th SEPTEMBER 2026, LAYER VILLAGE HALL, 7:30pm**

Clerk and Responsible Financial Officer: Mark Large

2627/057 APOLOGIES - RECEIVE and **APPROVE** apologies for absence**2627/058 DECLARATIONS OF INTEREST - RECEIVE** declarations of interest relating to the agenda, **NOTE** decisions of requests for dispensation relating to the agenda**2627/059 PUBLIC PARTICIPATION** (*not exceeding 15 minutes, individuals can speak for a maximum of 3 minutes each*)

- a. **RECEIVE** reports from City Councillors
- b. **RECEIVE** public comments relating to the agenda or matters for future consideration

2627/060 MINUTES (previously circulated)

- a. **APPROVE** minutes of the previous meeting – for signature by the Chair (minutes of the previous Personnel & Finance Approval Committees Meeting received by email where appropriate)

2627/061 Malting Green Post Project

- a. Discuss and formulate any resolution deemed necessary, along with any further actions

2627/062 GOVERNANCE

- **CONSIDER** and **RESOLVE** to **APPROVE** recommendations of the Personnel Committee (if held)
- **CONSIDER** and **RESOLVE** to **APPROVE** recommendations of the Finance Approval Committee
- Risk Register review - **CONSIDER** then formulate any resolution deemed necessary, along with any further actions
- External Audit – update by Clark & RFO
- **RESOLVE** to **APPROVE** the following policies:
 - Recording, filming and photography policy
 - Data Protection Policy

2627/063 PLANNING

- a. 261573 - Layer Mill, Mill Lane - Application for approval of details reserved by condition 6 and 7 of application 250952
- b. 261546 - The Furze, The Folley - Outline application for the construction of up to 5no. dwellings with all matters reserved except access
- c. 261394 - 137 High Road - Single storey hipped side extension, single storey flat roof rear extension, and new outbuilding following removal of existing outbuildings. Internal replan to suit changes (ALREADY COMMENTED – NO FURTHER ACTION)
- d. 261284 - Layer Village Hall - Application for a lawful development certificate for a proposed adding insulation layers and resurfacing flat roof to meet latest standards of insulation and water proofing as well as adding solar panels.

2627/064 FINANCE

- a. **RECEIVE** update from Clerk & RFO/Chair Finance Approval Committee
- b. **RESOLVE** to **APPROVE** the following budget changes:

- Add £74 to Election Costs budget (Invoice for returning office arrived after the decision to release the entire budget was taken)

2627/065 PARISH MATTERS – for each item, discuss and formulate any resolution deemed necessary, along with any further actions

- Local Plan Reg 19 Consultation
- Crossroads safety at the Fox/Cross
- British Horse Society request to use Layer Solar Farm funding to fund grass cutting on the pathway along the front of the solar farm
- Sewage smell from entrance to Denbury site
- Anti-social driving (motorbikes and cars) – resident request for renewed push for 20 is Plenty, average speed cameras and speed bumps
- Communications – social media etc.
- Grant application to fund Community360 bus
- S106 Agreements/5 Year Plan Working Party – progress update from Clerk & RFO
- CALC Meeting update (if any)
- Multi Sports Court/Allotments Lease - progress update from Clerk & RFO
- PlayQuip – repairs required – C&RFO update
- Letterbox at hall – C&RFO update

2627/066 CLERK & RFO REPORT

- Correspondence received/sent
- REVIEW** action tracker

2627/067 BRIEF REPORTS OF MEMBERS – matters for forthcoming agenda

2627/068 RESOLVE pursuant to s1(2) Public Bodied Act 1960 for the public and press to leave the meeting due to the confidential nature of the business to be transacted.

2627/069 Parish matters - discuss and formulate any resolution deemed necessary, along with any further actions

2627/070 NEXT MEETING - 12th October 2026 19:30